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## **After-School Activities**

### Agreement and Guidelines for Participation

We strive to provide meaningful and fun After-School Activities for our students. We love students enjoying these activities but at the same time require them to follow the rules below. Please read the following carefully, fill in the necessary information, and sign the form accordingly. The completed/signed form must be turned into the After-School Activities Coordinator. Students who fail to return this completed form will not be able to participate in any activities.

Students are expected to be responsible, respectful and punctual in all After-School Activities.

#### **Responsible**

Students have the responsibility to:

- Listen to activity leaders, coaches and assistant coaches
- Behave sensibly and safely in the activity
- Keep their hands and bodies to themselves
- Stay in the designated activity area during activity time
- Use nice and kind words the whole time

#### **Respectful**

- Students are expected to show respect to activity leaders, coaches, assistant coaches, students and equipment.
- Students who damage the property of others and school will be required to fully reimburse the replacement cost of damaged property whether it was damaged intentionally or not.

#### **Punctual**

WYIS believes that being punctual to classes is important in achieving success in school. If a student cannot participate in an After-School Activity, the parent needs to inform the activity leader or the After-School Activity Coordinator at least 24 hours in advance. Students who are absent without notification in advance for more than three times will be taken out of the activity.

#### **Disciplinary measures**

Students will first receive a verbal warning before the following disciplinary measures will be enforced.

##### **First violation**

- Students will sit out of the activity for 10 minutes.
- Students will receive a behavior/discipline log in Power School.
- Parent will receive an email from the school explaining what happened during the activity.

##### **Second Violation**

- Students will sit out of the activity for 20 minutes.
- Students will receive a behavior/discipline log in Power School.

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- Parent will receive an email from the school explaining what happened during the activity.
  - Students will be suspended for the next session of the activity.

**Third violation**

- Students will be asked to leave the activity.
- Students will receive a behavior/discipline log in Power School.
- Parent will receive an email from the school explaining what happened during the activity.

**Additional information**

- Students who receive three violations will not be allowed to attend the activity anymore, in which case the activity fee will not be returned. Please feel free to talk with the activity leaders or the After-School Activities Coordinator about any help you may need.
- Please note that once you register for an activity, you have the first week to decide whether you would like your child to continue the activity. After the first week, the finance department will deduct the activity fee from your child's lunch account and will not return the fee if your child withdraws. Because of limited space in each activity, please think carefully before you register or withdraw.
- If a child is injured, we will contact the parents. If the parents are not available, consent is granted to the activity leader or assistant to arrange for medical care and to act in a responsible and reasonable manner during any medical emergency involving the activity. Neither WYIS nor its activity leaders or assistants are liable for personal injury of a student from participation in the WYIS after-school program.

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Student Name: \_\_\_\_\_ Grade: \_\_\_\_\_

Parent(s) Name: \_\_\_\_\_ Phone number: \_\_\_\_\_

Alternate contact: \_\_\_\_\_ Phone number: \_\_\_\_\_

By signing below, you agree you have read and understood all the above conditions for participation in WYIS After-School Activities.

Parent/Guardian Signature: \_\_\_\_\_ Date: \_\_\_\_\_

Student Name/Signature: \_\_\_\_\_ Date: \_\_\_\_\_